

# Working student (f/m/d) in the field of events and operations

## Application details:

**Type of position:** Part-time, Berlin

**Entry date:** from 01.03.2025

**Contact:** Alexander Agnesens, Team Innovation Hub

**Application documents via mail to:** [bewerbung@inno2grid.com](mailto:bewerbung@inno2grid.com)

The EUREF Campus Berlin is the future location of the energy and mobility transition and attracts up to 4.000 visitors from politics, the public, business and science every year. inno2grid and our shareholders contribute to this future location with their solutions and innovation projects and bring the energy and mobility transition to life with impressive showcases. From the initial enquiry to the successful customer event - inno2grid's Innovation Hub looks after visitors, external and internal customers and supports the sales, marketing and networking activities of inno2grid, our shareholders and local partners. Together with our innovative partner network, we are driving forward the 365-day trade fair at the EUREF Campus Berlin.

Would you like to contribute your organizational talent and enjoy customer contact in one of the most promising industries of the future and contribute to the energy and transport transition? Then join our team and let's tackle our customers' challenges together!

## Focus activities:

- Organization, preparation and follow-up of events and guided tours around the EUREF-Campus Berlin for various target groups. You will ensure that everything runs smoothly on site and be the first point of contact for our potential customers
- Supporting our team during appointments in the zeemobase by keeping an independent eye on organizational tasks and being available as a team player for internal bookings
- Maintaining our booking systems and KPI-supported evaluation of our activities at the Innovation Hub Berlin to identify potential for improvement
- Support with the digital and physical presentation of current and future showcases in the showrooms and as part of content marketing measures for us and our partners
- Supporting the hub team with ideas and opportunities to further optimize and standardize operations in the zeemobase / at the Innovation Hub Berlin...

## **Our offer:**

- A young, diverse team of approx. 50 employees with flat hierarchies, a goal- and value-oriented mentality and a passion for new things
- A dynamic and secure working environment in a joint venture of DB E.C.O. Group and Schneider Electric, with the prospect of a long term, diversified professional perspective
- A lot of creative freedom and independent action
- Flexible working hours with mobile working
- Personal togetherness at summer parties, team events, joint sports activities or simply lunch on our beautiful EUREF-Campus
- Free drinks and fresh organic fruit in the office

## **About you:**

- You are an enrolled student
- Organizational talent with a flair for exceptional hospitality
- Networked way of thinking to quickly find good solutions even in complex situations
- Calm and customer-friendly communication - even in stressful situations
- Basic technical understanding of solutions in the field of energy and mobility transition
- Confident appearance and enjoy presenting in front of larger groups
- Structured and independent way of working
- Very good knowledge of German and English, further language skills are an advantage
- Confident handling of MS Office applications (especially PowerPoint, Excel and Word)
- Initial experience with the organisation of events is an advantage
- Initial experience with graphics software (Adobe Creative Suite) for the creation of digital content desirable

## **Your next step:**

You are interested in a diversified job in a young company?

Then we look forward to receiving your application with salary expectations and a possible start date at [bewerbung@inno2grid.com](mailto:bewerbung@inno2grid.com)!

## Why us?

We are a **young team** and enjoy developing and implementing holistic, customer specific solutions. inno2grid is a joint venture between Deutsche Bahn Engineering & Consulting and Schneider Electric whose development is shaped by its employees.



A position at inno2grid offers a job in an innovative company with a high degree of personal development opportunities, the possibility of self-realization in flat hierarchies and the prospect of a long-term and varied professional perspective. inno2grid relies on personalities who are characterized by entrepreneurial thinking and action, a goal and value-oriented mentality and a passion for new things.

In addition to the outstanding professional qualifications and competence of its employees, inno2grid relies on their above-average initiative and responsibility, teamwork skills and flexibility as well as the willingness and motivation to perform.

Whether at beach volleyball during a break or at a barbecue, it is important to the i2g-Team to spend time together not only in the office, even if it has a particularly beautiful location on the **EUREF campus**.